

TRAIN-TO-NZEB: 4th Regular Project Meeting
02-03.11.2016
Sofia, Bulgaria

Venue: University of Architecture, Civil Engineering and Geodesy (new building)
 Address: 1, Hristo Smirnenski Blvd, 1164 Sofia, Bulgaria

Day 1, 02 November 2016

Time: 09:00 – 18:00

08:30 – 09:00	Registration of the participants
	STEERING COMMITTEE MEETING
09:00 – 09:15	Welcome address by the hosts
09:15 – 09:45	Reporting, progress to deliverables, internal and external communication <i>Presents: EnEffect</i>
09:45 – 10:00	Q&A
	DESIGN & SETTING UP OF BKHs Part I
10:00 – 10:40	Setting up of BKHs: concluded agreements, partnership and ongoing activities <i>Reports from the 5 new training centers: 7 min. per country</i>
10:40 – 11:00	Q&A, summary and feedback <i>Facilitates: MosArt/PHA</i>
11:00 – 11:20	Coffee break
11:20 – 12:10	Conclusion of Business Plans and Annual Training Plans Q&A, summary and feedback
12:10 – 12:30	<i>Facilitates: LIT</i>
12:30 – 13:30	Lunch
	Interactive Session - DESIGN & SETTING UP OF BKHs Part II
13:30 – 15:00	Equipment of BKHs <i>Design and construction of the demonstration models: presentation of the concept and implementation by each team. Regulations for spending the budget on equipment, specific questions on necessary equipment and facilities</i>
15:50 - 15:30	Coffee Break & Short Tour of Bulgarian BKH
15.30 – 18.00	Common Certification Schemes <i>Available, proven and new certification schemes. Options to exploit</i>



	<i>existing schemes and obligations according to the GA. Learning outcomes from T2NZEB training courses and quality assurance. Common T2NZEB Certificate and development of the network.</i>
19.00 -	Common dinner (tbd)

Day 2, 03 November 2016

Time: 09:00 – 13:00

09:00 – 09:30	Registration of participants
09:30 – 10:30	Part I: Interim reporting
09:30 – 10:30	Requirements to the Interim Report (technical and financial) (facilitates: EnEffect) Discussion
10:30 – 11:00	Coffee break
11:00 – 12:30	Part II: Common Learning Outcomes
11:00 – 12:30	Joint work on common learning outcomes on selected training programmes
12.30 – 13.00	Official closing of the session
13.00 -	Informal networking meetings and consultations with project coordinator

